

The Allegany County Health Department has the following temporary employment opportunities:

**Administrative Specialist I:** Working in our Non-Emergency Medicaid Transportation (NEMT) Program by applying, interpreting, and processing policies, regulations and laws of the program. Provide independent and specialized screening, scheduling, and review of operations. **Minimum qualifications: Completion of 60 credit hours at an accredited college or university or candidates may substitute one year of experience in administrative or professional work for the required education, at the rate of one year of experience for 30 credit hours, for up to 60 credit hours of the required education.**

**Community Health Outreach Worker I:** Entry level work to assist in our efforts to limit the spread of contagious diseases. Duties include determining who had contact with diagnosed patients, conducting remote assessment of symptoms, and ensuring that those place under quarantine comply with isolation regulations. **Minimum qualifications: Graduation from an accredited high school or possession of a high school equivalency certificate.**

If interested, please send your resume to: Allegany County Health Department, 12501 Willowbrook Road, SE, Cumberland, MD 21502, Attn: Lea Getson, no later than Friday, November 13, 2020.